

**FAX MESSAGE**

To : ADGP, TSSP Bns  
All Principals of BTCs

Info : Addl.DGP, L&O, C.O.  
IsGP, Personnel, Multi Zone-I and II and P&L, C.O.  
All CsP / SsP / Commandants of TSSP Bns,  
All DIsG, Zones I to VII / All IGsP, Multi Zone-I & II  
Chairman TSLPRB, Hyd  
PS to DGP, TS, Hyd  
Secretary Bhadratha /Arogya Bhadratha, C.O.  
Dy SP, Stores, Chief Office

From : **Director General of Police, Telangana State, Hyderabad.**

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Rc.No.262/Trg-1/2024 (TSSP)

Dated: 23-03-2024

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1. The 9 months Basic induction training for SCTPCs (TSSP) shall commence w.e.f **01-04-2024** in all the Battalion Training Centres (.). The SCTPCs (TSSP) are entitled for payment of Stipend as fixed in G.O Ms No.10 HOME (GENERAL) Department Dated 16-03-2024 (.).

2. The list of candidates finally selected has already been communicated by the Chairman TSLPRB from time to time (.). The Addl. DGP TSSP Bns is requested to send the candidates to the Battalion Training Centres as per the allotment mentioned in the **ANNEXURE – A**.

3. The names of the officers to inaugurate the training at various Police Training Institutions shall be as decided by ADGP, TSSP Bns, Hyderabad (.).

4. The IGP P&L, TS is requested to direct the concerned to arrange distribution of the kit articles in respect of the SCTPCs (TSSP) to the respective training centres in co-ordination with the Addl. DGP TSSP Bns, Hyderabad and the concerned Principals, BTCs (.).

5. All the candidates shall report by **31-03-2024FN** at the Battalion Training Centres and the Principals, BTCs shall complete all the joining formalities by **31-03-2024AN** (.). An orientation session shall be conducted to the trainees on the evening of **31-03-2024** (.).

6. The candidates shall be allowed to **join the induction training till 10-04-2024**. Under no circumstances the candidates shall be allowed to join the induction training **on or after 11-04-2024** irrespective of the date of communication of the Selection Order to the candidate (.).

7. The candidates who report on or after 11-04-2024 can be sent to the Induction Training in the **next batch** subject to eligibility as per rules in consultation with the Chairman, TSLPRB. The candidates selected in the present batch shall be given only one opportunity to go for Induction Training with the next batch (.).

8. Further, the candidates of the **last recruitment** shall be allowed to join the induction training in **this current batch of Induction training only**. They shall not be eligible to join induction training in the next batches i.e., conducted after this batch.

### **9. General Instructions to the Principals, Training Centres:**

(i) The Principals, BTCs shall make necessary arrangements for receiving the SCTPCs on 31-03-2024 and for commencement of training w.e.f. 01-04-2024.

(ii) The candidates with medical issues which render them unable to attend the training shall be sent back and due intimation shall be addressed to the Chairman, TSLPRB for further necessary action.

(iii) The SCTPCs shall be issued Photo Identity Cards by the respective Training Centres.

(iv) Kit articles shall be issued to the SCTPCs by the Principals, BTCs as per the allotment given by the Chief Office Central Stores. Any additional items required but not supplied shall be procured by the SCTPCs at their own expenses.

(v) The Candidates shall be given briefing regarding the Rules and Regulations of Training, conduct and leaves etc.,

**(vi) The Candidates shall have to carry their own Bedrolls, Pillows, Bedsheets etc.,**

(vii) The Unit Mess shall be started from 31.03.2024 AN (Lunch/Dinner) as per the standard menu issued by Chief Office earlier (including modification issued vide Chief Office Rc.No.467/Trg-5/2022 dated 02-07-2022).

(viii) All the Trainees shall be briefed very clearly about the rules for availing of leave, consequences of unauthorized absence, withdrawal and termination from the training programme.

(ix) The Principals, BTCs shall facilitate opening of the Bank Account at the training centre. It shall be ensured that, representatives of major banks are available to start Zero balance account. The individual is at the discretion to opt the Bank of his/her choice.

(x) The SCTPCs shall not be forced to join any particular bank or Savings/Insurance schemes and no Premium shall be deducted from the Stipend payable to them.

(xi) If a SCTPC who is undergoing training is to be withdrawn from the induction training on medical grounds, the same shall be addressed to O/o ADGP, Training for taking further decision in the matter.

(xii) Copies of "Pravarthana Niyamavali" supplied by Chief Office shall be issued to each of the SCTPCs.

(xiii) The Barracks and Chest Nos., squads should be allotted immediately upon the arrival of the SCTPC at the BTC.

(xiv) Officers shall arrange stalls of vendors for Bedrolls, Bed-sheets, Pillows, Towels etc., in the premises for the benefit of SCTPCs who might require at the time of joining.

(xv) The SCTPCs shall be informed that the training period may be extended by the competent authority due to administrative exigencies.

(xvi) The Principals of Training Centre shall inform the SCTPCs regarding the recovery of following funds every month from the stipend in accordance with Chief Office circular Memo Rc.No.1039/Trg-3/Trg-7/2016-23, dated 16.10.2023 as amended from time to time.

| SN | Particulars / Charges                      | Amount (in rupees)     | Remarks  |
|----|--|------------------------|--|
| 1  | Common Good Fund                           | 100                    | -  |
| 2  | Dhobi charges<br>(Four times in a month)   | 110                    | -  |
| 3  | Barber Charges<br>(Two times in a month)   | 90                     | -  |
| 4  | Cobbler Charges<br>(Four times in a month) | 40                     | -  |
| 5  | Arogya Bhadratha                           | 200                    | -  |
| 6  | Maintenance Charges                        | 120                    | It is requested to collect Rs.120/- PM per SCTPC and confine the Maintenance expenses to the total amount aggregately collected. Ensure that the contingent workers being engaged shall be paid wages within the collected Maintenance charges only. |
| 7  | Miscellaneous Charges                      | 125<br>(09 Months)     | In place of Examination charges, Miscellaneous charges will be collected at the same rates as was earlier.   |
| 8  | Mess Charges                               | Decided as per tenders |  |
|    | Total Rs.                                  | 785                    |  |

**\*\*Note: Except Sl. No. 5 and 8, all other charges will be clubbed in CGF.**

#### **10. Instructions on Leave and Temporary Medical Invalidation:**

(i) The Principals of the training institutions may grant leave to the SCTPCs in one or more spells subject to the **limit of 15 days** during the entire course of training (1) spell cannot exceed 10 days).

(ii) Public holidays declared by the Government which are part of the duration of leave, shall not be counted against sanctioned leave. The Heads of Training Institutions are empowered to cancel a public holiday and declare it as a working day, for the Trainees, due to exigencies of public work. On such occasions, such days will also be counted against leave, if any Trainee avails of leave.

(iii) The Trainees are eligible for payment of stipend for the period of 15 days authorized leave.

(iv) A Trainee who is absent unauthorisedly for more than 7 days in one instance or cumulatively, shall be liable for discharge from training.

(v) In cases of unauthorized absence of more than 7 days, the Principal of the Training Institute shall give a Show Cause Notice to the Trainee as to why he/she shall not be discharged from training, take the explanation and send up a detailed report to the Addl.DGP/IGP Training with specific remarks as to whether the absence amounts to indiscipline or something that is condonable.

(vi) The trainees shall be informed that *"the absence from training exceeding one month due to medical disability shall result in temporary medical invalidation requiring the trainee to undergo the training afresh with the next batch of the trainees if found fit by that time. The candidate shall be disqualified if found not fit to undergo training before the commencement of training of the next batch. The trainees shall not be entitled for any stipend for the period of waiting due to medical invalidation for undergoing training with the next batch."* The concerned Principals shall take specific approval from the O/o Addl. DGP/IGP, Training.

**(vii) The trainees who are withdrawn from the training on temporary medical invalidation shall be allowed to join only in the next Induction Training batch and not beyond that.**

(viii) The Trainees shall not be eligible for any stipend till they are sent for training with the next batch, after their withdrawal from an ongoing training.

(ix) A certificate shall be taken from all the SCTPCs with the following content and filed in the personal folder of the trainee PCs maintained in the Training Institutions.

*"I have understood the leave rules issued under G.O .Ms. No.315, Home (Police-C) Dept., dt. 13.10.1999 and G.O. Ms. No.43 Home (Legal.II) Dept., dt. 11.02.2013. I know that I am liable to be discharged from training if I absent myself unauthorisedly for seven days during my training"*

"జి.ఓ. నెం.315. హోం విభాగం, తేది. 13.10.1999 మరియు 43 హోం (లీగల్-2) విభాగం తేది. 11.2.2013 ప్రకారం విధించబడిన లీవు నిబంధనలను నేను సరిగా గ్రహించినాను. శిక్షణ సమయంలో 7 రోజులు అనుమతి లేకుండా హాజరు కానిచో నన్ను పై అధికారులు శిక్షణ నుండి తీసివేయవచ్చునని నాకు అర్థమయినది"

(x) Further, while sending reports for discharge of SCTPCs due to unauthorized absence, the Heads of the Training Institutions shall invariably enclose the copy of the acknowledged Certificate as stated above to the office of the Addl. DGP / IGP Training.

**11. The General Instructions to the SCTPCs:**

(i) Each SCTPC shall deposit an amount of **Rs 6,000/-** for mess and other charges, at the time of reporting at the training centre. (Mess charges will be refundable).

(ii) Bed Sheets and Mattresses **will not be** provided by the training centres. The SCTPCs have to bring their own pillows, bed roll, one plastic bucket, mug, one set of locks and keys with them.

(iii) They shall bring Aadhar Cards, 10 (Ten) Passport size Photographs for Bank Accounts, Arogya Bhadratha cards etc. Unit officers are instructed to collect the 1<sup>st</sup> month subscription of Arogya Bhadratha i.e., Rs.200/-. They may be enrolled as members from day one of the Induction Training to SCTPCs as the insurance coverage will come into force on the same day onwards. The collected amount shall be sent through DD/Cheque to the Secretary, Arogya Bhadratha.


(iv) The Trainees shall not bring valuable items like Gold Ornaments, costly Mobile Phones to the training centres.

(v) The Trainees shall not bring their family members to the training centres.

**12. All the concerned shall take necessary action accordingly (.) MATTER MOST URGENT (.)**

**Encl: (ANNEXURE)**

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23/03  
for Director General of Police

**ANNEXURE - A (Rc No.262/8Trg-I/2022-24 Dated 23-02-2024  
Allotment of SCTPCs (TSSP) to Battalion Training Centres**

| SN             | Training Centers                  | Districts Selected from | Allotted Trainees |
|----------------|-----------------------------------|-------------------------|-------------------|
| 1              | 1st BTC, Yousufguda,<br>Hyderabad | Adilabad                | 88                |
|                |                                   | Asifabad-K              | 65                |
|                |                                   | Jagitial                | 132               |
|                |                                   | Karimnagar              | 129               |
|                |                                   | Nirmal                  | 93                |
|                |                                   | Siricilla               | 60                |
|                |                                   | <b>TOTAL</b>            | <b>567</b>        |
| 2              | 3rd BTC, Ibrahimpatnam            | Warangal                | 305               |
|                |                                   | <b>TOTAL</b>            | <b>305</b>        |
| 3              | 4th BTC, Warangal                 | Nagarkurnool            | 112               |
|                |                                   | Sangareddy              | 182               |
|                |                                   | Medak                   | 32                |
|                |                                   | Narayanpet              | 72                |
|                |                                   | Wanaparthy              | 72                |
|                |                                   | <b>TOTAL</b>            | <b>470</b>        |
| 4              | 7th BTC, Nizamabad                | Mahaboobnagar           | 108               |
|                |                                   | Rachakonda              | 354               |
|                |                                   | Bhupalapalli-J          | 20                |
|                |                                   | <b>TOTAL</b>            | <b>482</b>        |
| 5              | 8th BTC, Kondapur                 | Khammam                 | 183               |
|                |                                   | Kothagudem-B            | 133               |
|                |                                   | Medak                   | 72                |
|                |                                   | Suryapet                | 104               |
|                |                                   | Bhupalapalli-J          | 46                |
|                |                                   | <b>TOTAL</b>            | <b>538</b>        |
| 6              | 10th BTC, J. Gadwal               | Hyderabad               | 297               |
|                |                                   | Mulugu                  | 41                |
|                |                                   | Nizamabad               | 189               |
|                |                                   | <b>TOTAL</b>            | <b>527</b>        |
| 7              | 12th BTC, Nalgonda                | Kamareddy               | 131               |
|                |                                   | Vikarabad               | 115               |
|                |                                   | Ramagundam              | 223               |
|                |                                   | <b>TOTAL</b>            | <b>469</b>        |
| 8              | 13th BTC, Mancherial              | Cyberabad               | 356               |
|                |                                   | Gadwal                  | 72                |
|                |                                   | Siddipet                | 128               |
|                |                                   | Suryapet                | 24                |
|                |                                   | <b>TOTAL</b>            | <b>580</b>        |
| 9              | 15th BTC, Sathupally              | Mahabubabad             | 111               |
|                |                                   | Nalgonda                | 201               |
|                |                                   | <b>TOTAL</b>            | <b>312</b>        |
| <b>G/TOTAL</b> |                                   |                         | <b>4250</b>       |

  
 DIRECTOR RBVRR TSPA  
 HAC IGP. TRG, TS